

SCOPE PROJECT CONTRACT CHECK LIST

(Must be submitted with all SCOPE Contract offers)

Address of Property: _____

Buyer(s): _____

Date Contract Submitted to Listing Broker/Agent: _____

Buyer's Broker/Agent: _____ Phone # _____

Forms listed in bold lettering are required for all contract submissions, Underlined titles may or may not be required, depending upon the buyers' financing preference and whether the property is designated for "Homeownership." All other forms are to be utilized when necessary. 2 Original Copies Signed in Blue Ink and 2 Photocopies are required for ALL Contract submissions (4 Sets Total).

Buyers Agent Initials / Listing Agents Initials

- FORM C** _____
- (SCOPE Contract of Sale)
- FORM D 1 _____ Only needed if Buyer is obtaining FHA Financing (Homeowners only)
- (FHA Financing Addendum)
- FORM D 2 _____ For buyers using cash or a line or credit
- (Cash Purchase Addendum)
- FORM E** _____
- (Buyer's Disclosure & Certification)
- FORM F** _____
- (Financial Info. Sheet)
- FORM G** _____
- (Ground Rent Addendum)
- FORM H** _____ Complete and submit with Contract if not previously submitted.
- (Hold Harmless and Right of Entry)
- FORM I** _____ *Contact Listing Agent to get copies signed by Baltimore City*
- (Md. Residential Disclosure)
- FORM L** _____
- (Contract Check List)
- FORM M** _____
- (Earnest Money Policy)
- FORM O _____ Required for all SCOPE Homeownership designated properties.
- (Homeownership Addendum)
- OR
- FORM R _____ Required for all other SCOPE properties
- (Rehabilitation Addendum)
- FORM P** _____ Required for all Contract offers
- (Property Condition Disclaimer)
- LEAD PAINT DISCLOSURE** _____ *Contact Listing Agent to get copies signed by Baltimore City*

Include a copy of the following documents with each blue ink original and each copy of the Contract package:

PRE-APPROVAL LETTER FROM LENDER _____
 (If applying for "Purchase/Rehab Financing." Loan amount must include purchase price and the estimated rehab cost. See Recommended Format for Lender Letter posted on web site)

PHOTOCOPY OF EARNEST MONEY DEPOSIT CHECK _____

I hereby certify that all of the above noted Schedules are included with the attached contract

 Listing Broker's Signature Date

Confirmed _____
 Department of Real Estate Date